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Board of Trustees Meeting Minutes 2000-10-06

Bowling Green State University

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MINUTES
Board of Trustees
Bowling Green State University
October 6, 2000

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in Offenhauer Lounge, Bowling Green Campus on October 6, 2000: Kermit F. Stroh, Chair; David A. Bryan, Vice Chair; Leon D. Bibb; Sharon S. Cook; Edward A. Ferkany; Michael J. Marsh; Valerie L. Newell; Katherine Newnam; Robert Smith; and Michael R. Wilcox. Delbert L. Latta was absent.

Also present were President Sidney Ribeau; Deborah Magrum, Secretary to the Board; Leigh Chiarelott, 2000-01 Faculty Representative to the Board; Mary Beth Zachary, 2000-01 Administrative Staff Representative to the Board; Steven Dietrich, 2000-01 Graduate Student Representative to the Board; Laurel Zawodny, 2000-01 Classified Staff Representative to the Board; Rebecca Nieto for Marcos Popovich, 2000-01 Undergraduate Student Representative to the Board; Joseph De Rose, 2000-01 Firelands Advisory Board Representative to the Board; J. Christopher Dalton, Senior Vice President for Finance and Administration; Linda S. Dobb, Executive Vice President; John W. Folkins, Provost and Vice President for Academic Affairs; Edward G. Whipple, Vice President for Student Affairs; Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Stroh called the meeting to order at 1:50 p.m., the Board Secretary called the roll and announced that a quorum was present (8 trustees).

PRESIDENT'S REPORT

President Ribeau began his report with an update on enrollment, which is up by 1.2% for the main campus and Firelands this fall. Dr. Ribeau noted a few significant statistics about this year's freshman class. Ten percent are multicultural students. Since 1997, African-American freshman enrollment is up 124%, and Hispanic freshman enrollment is up 47%. Approximately 10% of new students are alumni legacies; these are sons and daughters of Bowling Green graduates. According to Dr. Ribeau, the University has really been making a conscious effort to attract more alumni legacies. Freshman applications, at 10,007 is the highest since 1988, and he commended Admissions for the increase in applications.

Dr. Ribeau mentioned a few items regarding Homecoming. First, Homecoming is no longer just an alumni activity. Because of the collaboration between Student Affairs, Alumni Affairs and University Advancement, Homecoming has truly become a community event. This year, students are much more involved in the planning than ever before. Dr. Ribeau explained that Homecoming should not only be the return of people who have graduated from the institution, but also an opportunity for future graduates to celebrate, build, and plan a wonderful weekend of activities. Activities that took place during Homecoming week for students include student-organized kickoff events and community service projects, such as Adopt-a-Block and a canned food drive for the Wood County Food Pantry and Spirit Day which included an ice cream social sponsored by University constituent groups. Due to the rain, the snake dance was cancelled and the Pep Rally was held indoors. An alumni dinner will be held this evening, and a parade on Saturday morning will proceed down Wooster Street to the Stadium. Tent City will be held prior to the football game.

The Latino Student Union was honored last week for nurturing and developing leaders of tomorrow. This organization received the U.S. Hispanic Leadership Institute's Student Organization of the Year award for its commitment, devotion, and dedication to its cause throughout the past year, and has made giving back to the student body and Latino community a priority. The BGSU Latino Student Union is an excellent student group. The fact that they have been recognized nationally for their achievements is noteworthy. In addition, Mr. Marcos Popovich, USG President and former LSU President will be receiving a Diamante Award in Toledo in recognition of his leadership in the Northwest Ohio Hispanic community.

Dr. Travis Chapin from Construction Management in the College of Technology is in Florida today for recognition as the Outstanding Advisor of the Year by the National Academic Advising Association. This award demonstrates the care and attention he provides to students in the College of Technology.

In the College of Arts and Sciences, Dr. Judith Sealander, Professor of History, has been a consultant to the PBS American Experience Series on "The Rockefellers." She will appear as an on-the-air-commentator later this month for two programs scheduled to be shown on October 16 and October 23. Dr. Ribeau then called upon Ms. Linda Newman for brief remarks about the renovation in Offenhauer.

Office of Residence Life-Linda Newman

Ms. Newman welcomed everyone to Offenhauer Towers on behalf of the Office of Residence Life and thanked the Board for agreeing to hold its meeting in Offenhauer. The Office of Residence Life is very proud of the work they have accomplished. Ms. Newman referred Board members to packets of information they were given, which contain details on the work that has been completed in three residential facilities. The most notable changes in Offenhauer are in the lobby, including a central entranceway, a central desk serving both towers, quiet study space, and new computer labs. Student rooms and hallways have also been renovated. One of the Towers was renovated last summer and the other Tower and lobby were renovated this summer. There was a marked increase in returning student requests to live in Offenhauer this year, which indicates that the Office of Residence Life made the types of changes that students were interested in seeing in their living arrangements.

Conklin Hall was virtually rebuilt from the inside out. The south exterior wall was rebuilt to address a separation problem. Construction included renovating bathrooms and creating meeting space for small Greek chapters who don't have houses on campus.

In McDonald Quadrangle, student rooms in one wing were renovated last summer while rooms in the other two wings were renovated this summer. Construction included relocating staff offices and creating one central desk area to provide better service to students.

In each of the three complexes, the Office of Residence Life provided furniture that would accommodate computers and loftable beds, the two things that students have been requesting. Additionally, renovations have been completed with a view toward creating residential living communities and more collaboration between Academic Affairs and Student Affairs. Probably the best example of this is the classroom being constructed in Offenhauer in collaboration with the College of Technology. During the day, the College will use the classroom; in the evenings, this classroom will be a computer lab for Offenhauer residents. Ms. Newman acknowledged the hard work of people who made all of this possible, including Jim Zentmeyer, Associate Director of Residence Life; Tim Burns, Project Manager in the Office of Design and Construction; Keith

Pogan, Office of Design and Construction, who served as the Project Manager for the Conklin renovation and Bob Waddle, Director of Capital Planning, who helped to procure the financing for the two projects. Ms. Newman extended an invitation to tour all three facilities after the Board of Trustees' meeting.

Mr. Mike Wilcox then voiced a tribute to Glenn Sharp, former Equipment Manager who passed away this week. Mr. Sharp, or "Sharpie" as he was known by many, was a very special person, a person who served as a professional, a counselor, a mentor, a teacher, a father to some, and basically an all around good guy. He touched thousands of student athletes at Bowling Green as well as faculty and staff, fans, and townspeople affiliated with the University. In short, Glenn Sharp was Bowling Green. During his nearly 50 years of service to the community, the touch that he had here is just incredible. Today his son, Joe, carries on his father's legacy as Equipment Manager for the student athletes. Glenn won many awards during his time at Bowling Green, but Mr. Wilcox believes his greatest achievement was the respect that he earned from those he touched and the love and support that he gave the many student athletes he worked with over his nearly 50 years. Bowling Green State University is truly a better place because of Glenn Sharp's teachings. Glenn was one of those individuals who gave his life to this institution through teaching and commitment.

MINUTES

Motion was made by Mr. Ferkany and seconded by Mr. Marsh that the minutes of the May 5, 2000 meeting be approved as written. The motion carried.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Personnel Changes Since May 5, 2000 Meeting

Mr. Bibb reported that the committee heard a report from Provost John Folkins and Ms. Rebecca Ferguson on personnel changes since May 5, 2000. He noted there were 63 new faculty members.

No. 1-2001 Mr. Bibb moved and Mr. Marsh seconded that the Board of Trustees has reviewed and ratified the personnel changes since the May 5, 2000 meeting. (See complete Board Book of October 6, 2000, meeting on file in Jerome Library.) The motion was approved with no negative votes.

Master of Music in Ethnomusicology Degree Proposal

Mr. Bibb also reviewed a proposal for a Master's Degree in Ethnomusicology. Ethnomusicology is the study of the music of the world, emphasizing music outside the western hemisphere. Ethnomusicology at the graduate level will look at rhythms, theories, philosophies, and music of Bali, Ghana, Western Caribbean, Japan, China, Native American, and other nations. The program is expected to attract a number of students, including international students, to BGSU and is expected to grow.

No. 2-2001 Mr. Bibb moved and Mr. Wilcox seconded that approval be given to the proposed Master of Music in Ethnomusicology Degree. The motion was approved with no negative votes.

Mr. Bibb added that there were three discussion items which required no action. The first was program review. Vice Provost Mark Gromko provided an update on the program review process

and outcomes. In 1997, the committee reviewed two departments, two schools, and two colleges. In 1998-99, the committee reviewed four departments, two interdisciplinary programs, and the library. In 1999-2000, the committee reviewed four departments, three interdisciplinary programs, and the library's special collection. The purpose of program review is to determine which areas are doing their best and if they are meeting the standards which have been set. As a measure, the committee looks at undergraduate and graduate student success and their ability to find jobs. Vice Provost Gromko said the most used word in the review process is "focus." To stay competitive, the program review committee must identify what works, what does not, and what needs improvement. Second, the committee reviewed and accepted recommendations for future honorary degrees to be awarded. The last discussion item was an enrollment update by Provost Folkins. Headcount at Bowling Green State University is 19,567 students of which 15,728 are full-time. Over the last year, enrollment has increased by 1.2%, or 234 students. Retention of freshmen going into the sophomore year is 78%. Dr. Folkins told the committee, "That was very good, although we expect that figure to rise." Minority student enrollment has increased on campus, with 10% in the freshman class.

FINANCIAL AFFAIRS AND FACILITIES COMMITTEE

Mr. Ferkany reported that the committee reviewed four action items.

Proposed Naming of Cross Country Course

A recommendation was made to the committee to name the cross country course for Mr. Mel Brodt, former Cross Country and Track Coach. Mr. Brodt had an impeccable record at BGSU, and coached several All-Americans, including Dave Wottle, Olympic champion.

No. 3-2001 Mr. Ferkany moved and Mr. Bryan seconded that, in accordance with recommendations made by the Honorary Degrees and Commemoratives Committee, the President's Cabinet and the University President, the cross country course be named the "Mel Brodt Cross Country Course" in honor of Mr. Brodt's distinguished career as Men's Cross Country Coach and Men's Head Track Coach and his leadership role in state and national athletic associations. The motion was approved with no negative votes.

Proposed Addition to the Ice Arena and Renovation of Ice Arena Locker Rooms

The second action item for consideration by the committee was the proposed addition to the Ice Arena and renovation to the Ice Arena locker rooms. This is a proposal to proceed with the project only. Funding is being raised from external sources.

No. 4-2001 Mr. Ferkany moved and Mr. Marsh seconded that approval be given to proceed with the Ice Arena Addition and Locker Room Renovation Project, as described below. (See complete Board Book of October 6, 2000, meeting on file in Jerome Library.) The motion passed with no negative votes.

Proposed Improvement Project To Be Funded

No. 5-2001 Mr. Ferkany moved and Mr. Wilcox seconded that approval be given to the allocation of funds in the amount of \$20,000 to continue rehabilitation of compressors in the Ice Arena, as described below. (See

complete Board Book of October 6, 2000, meeting on file in Jerome Library.)

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Bibb, Mr. Bryan, Ms. Cook, Mr. Ferkany, Mr. Marsh, Ms. Newell, Mr. Stroh and Mr. Wilcox. The motion was approved with eight affirmative votes.

Issuance of Bonds to Finance the University Union Renovation, the Technology Infrastructure Project, the Student Recreation Center Air Conditioning Project, and Residence Hall Improvements

No. 6-2001 Mr. Ferkany moved and Mr. Marsh seconded that the Board of Trustees adopt and approve the Series 2000 Resolution for the issuance and sale of General Receipts Bonds, Series 2000 of Bowling Green State University not to exceed \$67,000,000 on a 15-year basis to complete the renovation and expansion of the University Union, the construction of the Technology Infrastructure Project, installation of air conditioning in the Student Recreation Center, and improvements to residence halls. (See complete Board Book of October 6, 2000, meeting on file in Jerome Library.)

The Board Secretary conducted a roll call vote with the following results: Voting "yes" - Mr. Bibb, Mr. Bryan, Ms. Cook, Mr. Ferkany, Mr. Marsh, Ms. Newell, Mr. Stroh and Mr. Wilcox. The motion was approved with eight affirmative votes.

Mr. Ferkany announced that the committee reviewed Mr. Waddle's State-Funded Capital Improvement Report. About 20 projects are ongoing and almost completed. The committee also discussed the fourth quarter budget, the draft audited financial statements, and the fiscal review.

Ms. Newell reported that the Audit Committee met yesterday with KPMG, the University's audit firm, to review the audit report dated June 30, 2000. The University's audit report is unqualified, which is the best report possible. The auditors had no material suggestions, found operations to be in good shape and complimented the financial and operations staff. Ms. Newell voiced her appreciation for everyone's hard work this year in making sure that the audit process went smoothly.

OTHER ITEMS

Sponsored Grants and Contracts Awarded: April, May, June, July, August 2000

No. 7-2001 Mr. Marsh moved and Mr. Ferkany seconded that grants and/or contracts in the amount of \$9,590,407 for the months of April, May, June, July, and August, 2000, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes. (See complete Board Book of October 6, 2000, meeting on file in Jerome Library.)

	<u>Total for Period</u>	<u>Fiscal Year to Date</u>
April	\$856,268.00	\$17,769,389.20
May	1,610,520.00	19,379,909.20
June	976,368.00	20,356,277.20
July	4,236,219.00	4,236,219.00
August	1,911,032.00	6,147,251.00

Proposed Appointments and Reappointments to Firelands College Advisory Board

No. 8-2001 Mr. Marsh moved and Mr. Ferkany seconded that the Board of Trustees confirm the appointments of Tina Frederick, William Lally, Michele Mueller, Debra Reed, Francine Todd, William Tuttamore and the reappointments of Montez McDuffie, Richard Smith, and Jennifer Washington to the Firelands College Advisory Board for four-year terms in accordance with action taken at the March and May meetings of the Firelands Board. The motion was approved with no negative votes.

Proposed Appointments and Reappointments to the Public Advisory Council for Television (PACT) - WBGU-TV

No. 9-2001 Mr. Marsh moved and Mr. Wilcox seconded that approval be given to the appointments and reappointments of the following persons to the Public Advisory Council for Television (PACT)-WBGU-TV, pursuant to Article II, Section I of the Revised Charter of Association. The motion was approved with no negative votes.

Appointments

Pat Brown of Findlay
Wilfred Ellis of Lima
Michael Huffman of Lima
John Klaus of Fostoria
John MacDonell of Lima
Frederick Schultz of Defiance

Reappointments

Sandra Brading of Wapakoneta
Kenneth Hawley of Napoleon
Keith Kahle of Ottawa
Harold McCarty of Bowling Green
Edward Roth of Archbold
Harold Rowe of Findlay
Susan Timmermeister of Lima
Robert Weaver of Leipsic

REPORTS-GENERAL

Dr. John Folkins, Provost

Dr. Folkins introduced the presentation on intellectual discovery through undergraduate student research which was coordinated through Dr. Allan Emery, Director of the Honors Program. He announced that a panel of three Bowling Green State University students will speak about their experiences and adventures with their respective research projects. The first speaker was Ms. Kristina Csaszar, a senior double major in chemistry and mathematics, carrying a 4.0 grade point average and the recipient of a Goldwater Scholarship this year. Ms. Csaszar worked with Dr. Neocles Leontis in Chemistry and Dr. Craig Zirbel in Math.

For the past year and a half, Ms. Csaszar has been studying the three-dimensional structure of RNA (riboneucleicacid), a single stranded molecule made up of four different kinds of bases. These molecules form to fold very specific three-dimensional structures. RNA is important because it makes proteins and carries the code for making a particular protein. RNA actually translates that code and assembles the protein molecules. In addition to its role in digesting food, proteins are the molecules that make up skin and hair. Life cannot go on if these molecules aren't made properly or if there are not enough. If the structure changes, the RNA doesn't work, and the protein is either made incorrectly or is not made at all. As a result, the organism is likely to die.

Ms. Csaszar explained that her particular research included computer simulation of one specific RNA molecule-a section of RNA from a virus. Ms. Csaszar proceeded to show a model of that RNA, which is 26 bases long, forming a structure that looks almost as if it is knotted together. Therefore, this structure is referred to as a "pseudoknot." In order to perform its particular function, this structure actually unfolds back into a straight chain and then refolds. This structure does not work and it will not make the necessary proteins if it fails to unfold or refold properly.

Other scientists have done studies with this particular molecule. Namely, these scientists found that changing bases destroys the function of this molecule, so no protein is made and the virus will not survive. However, these scientists are not able to really look at the molecular structure itself or determine why it doesn't work. Ms. Csaszar explained that her research involves taking this structure and putting it into a computer program. From this computer program, she is able to simulate changes over time. With this same computer program, she is able to make the changes that affect the function of the molecule. In addition, she has heated the molecule in the computer to make it unfold, because the molecules must unfold to actually work. Once again, scientists are not able to see the actual mechanism that allows the molecule to unfold. Through the computer, she is able to begin to see how this molecule comes apart and goes back together. Ms. Csaszar explained that the unfolding is very exciting because not many people have seen it before, even using computer simulations. Ms. Csaszar is still doing the analysis and looking at all of these structures.

Ms. Csaszar expressed her appreciation for the opportunity to do research with Dr. Leontis, which she has been doing since the second semester of her freshman year. Interestingly, her research involves international collaboration with researchers in the Czech Republic. She is also working with Dr. Zirbel in the Math Department to explore a more mathematical approach to a similar simulation, enabling her to predict some of these changes using probability theory. Her goal is to predict what is going to happen, which has given her a chance to combine both chemistry and mathematics in an interesting way.

Ms. Andrea Hertzfeld, a senior from Waterville, Ohio, has a double major in economics and sociology. She has a 4.0 grade point average and was a 2000 Truman Scholarship nominee. Ms. Hertzfeld worked with Dr. Mary Ellen Benedict and Dr. Kevin Quinn in Economics on her research project. In the future, she will be working with Dr. Martha Mazzarella in Sociology.

First Ms. Hertzfeld described her research with Dr. Benedict in the Economics Department. Her research was inspired by previous work at a Senator's office, where she was an advocate for foster children. Ms. Hertzfeld's research focus was whether or not federal job training programs should be provided for foster youth and other underprivileged children and groups in society. To determine whether or not there is an economic justification for providing these programs, she applied different economic theories. While Ms. Hertzfeld was working in the Senator's office and actually working with these children, she began to realize the social importance of these programs. After looking at some of these theories and applying them to the problem, she

concluded in her paper that these programs actually were a benefit that should be provided for foster children. Ms. Hertzfeld discussed this idea in light of some recent legislation, particularly the Workforce Investment Act of 1998, that has been directed at consolidating job training programs at the federal level and within the states to make them more accessible to all groups. Interestingly, in the legislation, there is no mention of the foster population. Many individuals coming out of state care, especially in Ohio, end up homeless. These people have been in the juvenile justice system, and end up entering into the adult justice system when they turn 18 and are removed from the foster system. Ms. Hertzfeld investigated ways to help children coming out of programs. Federal legislation should take into consideration the investment in human capital by helping these children to get a better start as they become adults.

Ms. Hertzfeld and Dr. Benedict revised the paper for submission in a student paper competition sponsored by the Ohio Association of Economists and Political Scientists. Ms. Hertzfeld placed in the competition and is traveling to Kent State University to present her paper for further judging. She appreciated the opportunity to apply some of the knowledge from the classroom to a real social problem.

Ms. Hertzfeld is working with Dr. Quinn in the Economics Department and Dr. Martha Mazzarella in the Sociology Department on a project through the Honors Program involving an analysis of more classical economic theories. She will use the sociological perspective to discuss the development of classical theories, focusing on Adam Smith, whose ideas have been fundamental to contemporary economic theory. She will then seek ways current economic and social problems can be evaluated in terms of more classical theories with a sociological perspective. Ms. Hertzfeld will take into consideration sociological aspects of disadvantaged groups and other special interest groups in society that the classical model of economic theory doesn't necessarily capture. This capstone project will combine the two disciplines and evaluate some social policy issues using both perspectives.

Ms. Leah Martindale is a spring 2000 graduate from New Knoxville, Ohio. She graduated summa cum laude with a 3.95 grade point average and University honors in music education. She is currently a graduate student at BGSU seeking a master of music degree. As an undergraduate, she worked with Dr. Judith Bentley in Music Performance and Dr. Ed Duling in Music Education.

Ms. Martindale's research for this project began as a freshman with her flute lessons with Dr. Judith Bentley, who taught her musical expression. Ms. Martindale believes Dr. Bentley has turned her from "just another flute player" into a musician. Ms. Martindale conveyed the knowledge and excitement Dr. Bentley gave her to work with students on a high school band level. To begin her project, she read a wide range of literature on musical expression. Expression follows the rules of music, allowing it to be evaluated scientifically. She read doctoral dissertations and articles about expression, including books on ways music has touched people individually. She, then, read literature about the flute. Ms. Martindale decided to demonstrate the concept of music expression for students, because hearing music is helpful to them. Ms. Martindale, first, played her flute while completely lacking expression, as she would expect to hear high school students play. Immediately following, she played with much expression. In her own practice, Ms. Martindale thought about what she was doing, how she was doing it, and why she was doing it, which helped her to say, "Okay, let me take this abstract example, and bring it into concrete, verbal language, so I could explain it to someone."

Ms. Martindale proceeded to play a short excerpt for the Trustees of what she did for her students. First, she played in the typical high school manner. Then, she played with expression, which is how she would like to get her students to eventually play.

Dr. Folkins thanked the three students, Dr. Emery, and all of the faculty members who did an outstanding job of mentoring these students. Dr. Folkins added, "mentoring goes both ways," and faculty members also learn from their students, especially in these situations.

Mr. Stroh praised Dr. Emery, saying that these three exemplify the type of student who is at Bowling Green. According to Mr. Stroh, the old perception, "If you can't go anywhere else, you can go to Bowling Green" is no longer true. The new perception is, "If you don't go to Bowling Green, you're not getting the quality and premier education you deserve."

REPORTS-CONSTITUENT REPRESENTATIVES

Faculty Representative-Leigh Chiarelott

Dr. Chiarelott thanked Administrative Staff Council, Classified Staff Council, Undergraduate Student Government, and Graduate Student Senate for helping to make the ice cream social successful, despite the weather. The Faculty Senate hopes to continue the productive and collaborative relationship it has shared with the Board for the past several years. Dr. Chiarelott introduced the officers of the Senate for the 2000-2001 academic year: Jim Evans, Vice Chair and Chair Elect; and Ben Muego, continuing as the Senate Secretary.

Dr. Chiarelott announced two major initiatives the Faculty Senate is supporting this year to reaffirm the central role that the Senate plays in the governance system of the University. At its October 3 meeting at Firelands College, the Faculty Senate began discussing the current status and the future role of the Academic Charter in the governance system of the University. While there was no strong desire to undergo the massive revision the Faculty Senate completed in 1983, there appeared to be significant support for several recommendations. The Senators at the meeting reaffirmed the need to maintain a strong Charter, which would contain key principles and concepts related to the faculty's role in governance, tenure, promotion decisions, welfare, and benefit issues. However, there was strong support for a clearly delineated, "user friendly" Charter and an accompanying policies and procedures manual. The faculty also supported the need for organizing the Charter to make the information accessible and understandable. The plan is to look at the Academic Charter over the course of the year through a series of open forums, allowing a number of constituent groups to give input.

The Faculty Senate will also support a series of three forums on general education this year, which has been an area of significant concern among several constituent groups. It is proper and fitting that the Senate sponsor these forums because of the role the Faculty Senate has played historically in the academic vitality of the University. At present, the plan is to have the three forums focus on general education from a curriculum perspective, an instructional perspective, and an assessment perspective. BGSU, like many universities, has a general education system based on a distribution of requirements across certain areas, including humanities, sciences, and social sciences. This general education system results in a "menu-like" curriculum where students take one from this column, two from that column, and so on. The average check sheet has more than a hundred possible choices for students, resulting in a highly fragmented, largely unconnected series of courses which students "get through" while they wait for courses in their majors. In the past four years, the University has written and adopted a Vision Statement, five Core Values, and six Learning Outcome categories derived from the program review process. At present, there appears to be no systematic, sequential alignment of these areas within the general education curriculum. Thus, it is virtually impossible for a student to have an integrated, purposeful, and meaningful general education program under the existing curriculum structure.

The first forum will focus on the need for creating an integrated, synoptic learning experience for all graduates. It will do little good to realign the general education curriculum to ensure greater integration of learning without addressing the need for high quality instruction in these learning experiences. Today, more knowledge is available regarding the "best practices" in effective instruction at the post-secondary level than in any other time in the history of the University. The University needs to examine the teaching practices first and second year students encounter in general education classes and the effects of these practices on student retention. Simply put, the question is, "Are we providing students in general education courses with the kind of teaching practices that are likely to enhance their learning so they can meet the six outcomes we have identified through our program review process?"

Finally, political parties are pushing for more assessment and evaluation. While this call for more testing has a certain simplistic charm, it also has real limits. There is an old adage in the assessment profession that says, "We don't fatten up cattle by weighing them more often." Testing should have a purpose, and be part of a larger system of assessment, including gathering information and evaluation and making a judgment. General education faculty will need to be taught to use assessment and evaluation for a variety of purposes, including diagnosis and feedback, instructional improvement, and curriculum revision. Assessment must play an integral role in providing high quality teaching and learning in the general education program. The Faculty Senate plans to play a key leadership role in initiating the dialogue and inviting all members of the campus community to join in this important process.

Undergraduate Student Representative-Rebecca Nieto

Ms. Nieto, speaking on behalf of Mr. Popovich, welcomed those present to the 2000-2001 academic year. Although she has been unable to attend some Homecoming events, she has heard many compliments from students on the new schedule. During this month, Undergraduate Student Government will be meeting with the Ohio Council of Student Governments in sharing ideas and networking. Undergraduate Student Government has its at-large off campus district college and organizational seats in place. In addition, the rules and regulations committee is successfully setting organizational seats for the various organizations on campus. Ms. Nieto and Mr. Popovich have met with most of the deans and vice presidents to share their goals for the organization in an attempt to build community between the two groups.

Ms. Nieto and Mr. Popovich also attended the United States Hispanic Leadership Conference. Of the 9,000 attendees, there were about 7,000 students and 2,000 professionals. Because the United States Hispanic Leadership Institute is the largest voter registration, representatives from both parties spoke on behalf of the candidates. Bowling Green State University had 40 members of the campus community in attendance, which was the largest cohort of any organization, institution, or city across the country.

Mr. Popovich and Ms. Nieto assisted with Greek recruitment, and standards were raised for the Greek community. The Academic Affairs Committee and members of Undergraduate Student Government are working with different committees on campus and speaking to the department chairs, hoping to form a more structured plan for raising the standards of academic advising.

Graduate Student Representative-Steven Dietrich

Mr. Dietrich reported that two areas of focus for Graduate Student Senate this year will be building more of a graduate community and working on academic issues. During the summer, Graduate Student Senate had a visioning meeting. From the discussions, a new vision, mission,

and roles for the Graduate Student Senate were established. Because GSS's structure was not the most efficient and effective for addressing graduate student needs, the organization was flattened by delegating more responsibility to committee coordinators. In addition, since there is not a large amount of legislation considered each year, the meetings have changed to a more casual format that better facilitates communication. Graduate Student Senate, also, adopted a new logo, which Mr. Dietrich showed to the Trustees. The BGSU seal is incorporated into the letters "GSS" as a symbol that BGSU is the core of Graduate Student Senate. Each Senator has received a handbook outlining parliamentary procedures and a Graduate Student Senate Representative sign and list of events to display on their office doors. The Graduate Life Book was revised to be "user friendly," and the Graduate Student Senate has a website containing meeting times, minutes, goals, vision, and mission.

Mr. Dietrich, then, discussed the 12 credit hour requirement, which, for some departments and graduate students, is not beneficial. The only other university that has the 12 credit hour requirement for graduate students is The University of Toledo. At most other universities, graduate students on an assistantship are required to take anywhere between 6, 8, or 9 hours. In addition, GSS wishes to make sure that Bowling Green is competitive with stipend levels, attracting the best and brightest graduate students to enhance the learning community.

Other matters of consideration for Graduate Student Senate this year are supporting diversity and multicultural issues surrounding graduate students, trying to get part-time students more involved and meeting some of their needs, ensuring that health insurance coverage for graduate students is at an appropriate level and cost, evaluating how money is allocated to graduate students for travel, thesis, and dissertation research, and dividing the undergraduate and graduate student December graduation in two separate ceremonies.

Firelands College Representative-Joseph DeRose

Mr. DeRose reported that Firelands has an 8.6% enrollment increase this fall, which is the third highest enrollment increase since 1980. He attributed this success to the new bachelor and master's degree programs, the tuition decrease, and the great leadership at Firelands. He expressed his appreciation for the leadership and support from the main campus. Firelands is working on its strategic plan, which is moving ahead very quickly. The "Walk of Fame" at the Cedar Point Center allows people to buy bricks to support the Center and the College. Provost Folkins has visited with community leaders of Firelands.

At last month's advisory board meeting, Dr. Ernest Savage spoke about the dean search. Mr. DeRose explained that, although Firelands is reluctant to lose Dr. Balzer, Dr. Savage guarantees hiring someone just as good. As a superintendent of schools for 18 years, Mr. DeRose was proud to have the interim dean spend two days with Northwest Ohio superintendents.

On a personal note, Mr. DeRose explained that his son, who was in Iowa, transferred to Bowling Green State University this summer. He was impressed by the professionalism of orientation for transfer students. Over the course of one day, their questions were answered and they felt a part of the University. He does not believe anything could have been done better.

Administrative Staff Representative-Mary Beth Zachary

Ms. Zachary introduced John Clark, who is the Chair Elect/Vice Chair for Administrative Staff Council. She reported that year two of the President's Compensation Plan has already been implemented, and adjustments were included in the August paychecks for the appropriate

individuals. She thanked Dr. Ribeau for the plan, the Trustees for the funding, and the Human Resources staff for a quick turnaround.

BGSU runs on a daily exercise of compassion, kindness, helpfulness, courage, and help within the community, in addition to hard work and positive attitudes towards students and each other. President Ribeau has chosen to help acknowledge the small daily acts that help build the community by funding the "Spirit of BG" award. This award will, on a monthly basis, recognize special efforts by administrative and classified staff who honor and live the core values. The Art Department has donated hand-blown glass vases, which will be filled with flowers and given to "Spirit of BG" award winners.

Scholarships in the amount of \$4,000 were given this past year. At the annual fall reception, these scholarship recipients were introduced, and the Michael J. Ferrari award winner, Ms. Linda Swaisgood from Marketing and Communications, was announced. Ms. Swaisgood's outstanding work, efforts, and energy is instrumental to students' success. She truly exemplifies the best of BG.

Last year, Administrative Staff Council worked with the Institute for Psychological Research and Application to evaluate the administrative staff performance appraisal system. The evaluation process was revised, and Administrative Staff Council will review it next month. The revision is well written, tight, researched, and thorough.

Goals of Administrative Staff Council this year include raising the corpus of the administrative staff scholarship, which is currently at \$90,000; assisting Human Resources in collecting information that can be used in determining market adjustments for those positions that still need them; and making a policy recommendation for payment to administrative staff who teach. Other employee-related issues to be addressed include salary caps for administrative staff and revision of the conciliation processes. Caps were imposed as a result of the Mercer Study several years ago. Administrative staff is the only employee group on campus to have caps, which is discouraging. This year, Administrative Staff Council will look at other state-supported colleges and universities, who have compensation plans, to develop a resolution for this matter. The conciliation process, which has been changed from a grievance process, has been used for the first time. Administrative Staff Council will be working on tightening the process with Human Resources. Because health care costs are rising, an ongoing goal of Council is to build support for the creation of a wellness program for faculty and staff and encourage them to take better care of themselves. Ms. Zachary directed attention to the material she distributed, which contains Administrative Staff Council goals. Finally, Administrative Staff Council will be exploring the possibility of a catastrophic sick leave pool through the Constituent Group Caucus.

Classified Staff Representative-Laurel Zawodny

Ms. Zawodny introduced the new Vice Chair, Anne Tracy from the Music Library. The primary goal of Council this year is to ensure the proper training of all employees on the new evaluation form, which has been approved by both Council and Human Resources. Since all employees and their supervisors are required to attend a session, training is an enormous undertaking. These training sessions are now underway, and those scheduled through December are already full.

Another goal this year is to increase the scholarship fund. This past July, Classified Staff Council held its annual golf outing and raffle, which generated over \$1,000, the highest total in the history of the event. In addition, eight scholarships of \$250 each were awarded. Additional goals include securing funding for professional development, reassessing by-laws, and researching health benefits for part-time employees.

Because communication between the administration and Council is of utmost importance, President Ribeau, Dr. Eileen Sullivan, Provost Folkins, Vice President Dobb, and Ms. Rebecca Ferguson will be guests at upcoming meetings. Council also looks forward to participating in Bowling Green's annual holiday parade. Classified Staff Council takes pride in helping the University maintain its active role in the community. As always, Classified Staff Council will continue to work diligently while addressing the needs of classified staff employees and the University.

ADJOURNMENT

The meeting was adjourned at 3:20 p.m.